

# DOTHILL PRIMARY SCHOOL

Severn Drive, Wellington, Telford, Shropshire, TF1 3JB

Telephone 01952 386870



Head Teacher: Jenny Thomas

02 February 2026

Dear Parents and Carers

Parent evening for 4LM will be held on **Monday 2<sup>nd</sup> March** from 1pm - 6pm. Parent meetings are very important and give you opportunity to discuss your child's wellbeing, work, attitude to learning, conduct and progress. Therefore, we would appreciate all parents to make every effort to make themselves available to attend.

To enable appointment times to be allocated, please complete, and return the reply slip, indicating as many different times as possible. We will try to accommodate everyone with a convenient appointment, but of course, popular times do go very quickly, and times will be allocated on a first come basis. Sometimes, meetings can run over a little so please allow time between requested timings. Meetings will be held in the small meeting room and are timetabled to last no more than 10 minutes. When you arrive at school please enter through the main reception.

Yours sincerely

Nikki Harvey  
Deputy Head Teacher

Parent/Carer of: \_\_\_\_\_ (name of child) Class: \_\_\_\_\_

Please indicate suitable appointment times by circling the appropriate spaces below and return this slip to the class teacher by **Monday 9<sup>th</sup> February**. You will then be notified of your exact appointment by Friday 13<sup>th</sup> February.

<b>Monday 2<sup>nd</sup> March</b>	1:00 to 1:30	1:30 to 2:00	2:00 to 2:30	2:30 to 3:00	3:00-3:30
	3:30 to 4:00	4:00 to 4:30	4:30 to 5:00	5:00 to 5:30	5:30 to 6:00

To aid our timetables, please let us know about any other children you have in school.

I also have a son/daughter \_\_\_\_\_ (name of child) in class \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

