

Dothill Primary School
Friends of Dothill Primary School
Registered Charity No. 1036906
friendsofdothillschool@gmail.com



Date: February 2025

Dear Parents and Carers,

The Friends of Dothill Primary School Annual General Meeting (AGM)

We would like to give notice of the AGM of the Friends of Dothill, to be held on 24th March 2025. The evening will start at 7:30pm with the Friends Annual General Meeting planned virtually over Microsoft Teams.

The Friends association plays a vital part in the school community and all parents and carers, as members of the Friends, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children at our school.

The AGM is also an opportunity for you to elect the Friends Committee, who represent the association throughout the forthcoming year. Nominations should be sent in advance of the AGM for anyone wishing to stand as an Officer or Ordinary Committee Member, for the first time. Existing committee members wishing to stand for re-election do not have to be nominated again but should inform the PTA of their intention to stay in their role.

If you would like any further information about being a Committee Member, please email or message via our social media platforms. As our PTA is a registered charity, all committee members automatically become Trustees of the Charity. Before submitting your nomination form, please read the Charity Commission publication 'The Essential Trustee – What you need to know (CC3)'. A copy of the booklet can be found on the Charity Commission website.

Please return the slips below as soon as possible, or by the 17th March 2025 at the latest to the Friends email address.

We look forward to seeing you on the 24th March!

Kind Regards,
Laura Benting
Chair





I/We shall be attending the AGM on the 24th March 2025 at 7:30pm

Signed Print Name

NOMINATION FOR OFFICER/MEMBER OF THE PTA COMMITTEE

Nominee

For position of: Chair/Secretary/Treasurer/Other Officer/Ordinary Committee Member [Circle one]

Nominated by Seconded by
[Please sign and print name] [Please sign and print name]

I (nominee name) agree to my nomination for the position of

Signed

Date