

DOTHILL PRIMARY SCHOOL

Severn Drive, Wellington, Telford, Shropshire, TF1 3JB
Telephone 01952 386870



Head Teacher: Becca Butler

May 2024

Dear Parents/Carers - 2024/25 intake of EYFS (Reception) children - group 2 (surnames M-Z)

Your child is due to start at this school at the beginning of the autumn term 2024. This letter is to invite parents/carers to an information meeting at **Tuesday 25th June at 4:00pm**, and your child to **two** transition visits on **Monday 1st July from 12:45pm-2:45pm** and **Tuesday 2nd July from 9:30am-11:30am**. Upon arrival at school, please enter the site via the front entry pedestrian gate on the left-hand side, which will be opened just before the start of the meeting/transition visits.

We would be grateful if you could complete the slip below and the enclosed personal information record and **return these to us by Thursday 6th June**. You can either post these to the school, arrange to drop them off, or email them to us (a3368@telford.gov.uk). Please **remember to provide a copy of your child's birth certificate or passport** for our records. On the slip below, **please indicate which pre-school placement your child attends** so that our teachers can try to arrange visits or telephone calls before the transition visits. Please note, we have asked for your consent for members of our team to meet your child in their pre-school placement during the visits.

Should you need any assistance in the completion of the slip/form, please do not hesitate to contact us. If you need further information before we contact you again, please take a look at our school website, address below.

Yours sincerely

Nikki Harvey
Deputy Head Teacher/EYFS Phase Leader

2024/25 EYFS (Reception) Intake

Name of child: Date of birth:

Please indicate which pre-school placement your child currently attends and their contact telephone number:

Current pre-school placement: Telephone number:

Which days and times does your child attend their current pre-school placement:

	Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
Mornings - please add the exact times your child will be present and add any notes regarding planned absences					
Afternoons - please add the exact times your child will be present and add any notes regarding planned absences					

- I consent to Dothill teachers meeting my child at their current pre-school placement.
- I shall/shall not be able to attend the information meeting for parents/carers.
- My child will/will not be able to attend the transition visits at Dothill Primary School.

Please delete where necessary

Signed: Name: Date:



E-mail: a3368@telford.gov.uk

Website: www.dothillprimaryschool.co.uk