

Look at the impact every single day off school has on your child's annual attendance:

Days Absent	Days of Absence	Attendance
1	1 day	99.50%
2	2 days	99%
3	3 days	98.50%
4	4 days	98%
5	1 week	97.50%
10	2 weeks	95%
15	3 weeks	92.50%
20	4 weeks	90%
25	5 weeks	87.50%
30	6 weeks	85%
35	7 weeks	82.50%
40	8 weeks	80%

Dothill Primary School

Do not hesitate to contact us if you have any problems or would like advice about school attendance.

Attendance Officer:

Mrs Ros Oakes
01952 386870

Head Teacher:

Mrs Becca Butler

Deputy Head Teacher:

Mrs Karen Rankin-McCabe

School Office:

01952 386870

Dothill Primary School




"Wise up "
to
Attendance

Attendance and Punctuality


All pupils are expected to attend morning registration at 8.55am daily (classrooms doors open at 8:45am).

Parents/Carers should always telephone school by **9.00am** to report illness/the reason for absence.


"Wise up" to Attendance



Attendance **Excellent** 97%+=
6 days absent per year



Attendance **Good** 95%+ =
less than 10 days absence
per year



Attendance 90-95% =
up to 20 days absent per year.
Needs Improvement *



Attendance 80-90%= up to 40
days off per year.
NOT GOOD ENOUGH *

Below 80% =

UNACCEPTABLE *

*** PARENTS COULD BE
PROSECUTED**

What school can do to help pupils and parents improve attendance:

- We can keep you informed of your child's attendance and will contact you if concerned.
- We can arrange for you to come into school and meet your child's teacher.
- We can reward your child's good attendance.
- We run attendance panels.
- We can have someone at the end of the telephone who can help you.

What parents can do to help:

- Parents should only allow time off school for serious and important reasons.
- Make certain that wherever possible medical and dental appointments are out of school hours.
- Avoid leave of absence in term time. If unavoidable you must complete the school's "Request for leave during term time" form at least 20 school working days in advance. A copy of the form is on the school website.
- The head teacher will decide if leave of absence in term time can be authorised.
- If your child's absence is unavoidable please contact the school before 9.00am and leave a message.
- If you are concerned about your child's attendance please contact your child's class teacher or the Head Teacher, Mrs Butler.

What is the Law on Attendance?

Parents/Carers have to make sure that children of school age (i.e. 5-16 years) receive full-time education.

They must make sure that children on roll at school attend regularly.



Parents may be taken to court for breaking the law

Parents may face legal action or a fine if their child's attendance needs improvement / is not good enough / is unacceptable. If parents are taken to a Magistrates Court for this offence they will have a criminal record.

It is vital that each pupil attends school daily with as little absence as possible. There is a clear and direct relationship between school attendance and performance in formal examinations.