



Personal Information Record

Details of child:

Surname											
First names											
Preferred first name to be used in school						Date of birth (please enclose a copy of the birth certificate)					
Family email address for school letters etc						Gender					
Main telephone number at this address											
Address											
Post Code						First language spoken at home					
Ethnic origin (please see attached)						Religion					
Are you/your partner in HM Forces (Services)	Mother: Yes/No P-Stat Cat:					Father: Yes/No P-Stat Cat:					
Children in care/ adopted from care	Please indicate if your child is/was in care: Current CIC: Yes/No Adopted from care*: Yes/No <i>*including special guardianship order or a residence order</i>										
Mode of travel to school	Walk / Cycle / Car / Taxi / Bus / Train / other - please circle										
Previous school/ pre-school	Name					Telephone number					
Age when admitted	Years					Months					
Family Doctor	Name and practice					Telephone number					
Particular needs e.g. diet, medicines, allergies, inhalers											
Medical history e.g. contagious infections, hospital treatment											
Any known hearing/ vision problems e.g. hearing loss, grommets, spectacles											
Any contact with support agencies e.g. health visitor, social services, CAMHS, speech therapist, or CAF/TAF/TAC in place											

Older/younger brothers/sisters:

Name		Date of Birth	
Name		Date of Birth	
Name		Date of Birth	
Name		Date of Birth	

Details of parents:

Title/Status	Mrs / Miss / Ms – please circle										
Mother's Full Name											
Address if different to child											
Postcode											
Place of work (if applicable) including telephone number											
Mobile Number											
Does the child normally live with this parent											
Can this parent be used as an emergency contact											
Does this parent have parental responsibility											

Father's Full Name											
Address if different to child											
Postcode											
Place of work (if applicable) including telephone number											
Mobile Number											
Does the child normally live with this parent											
Can this parent be used as an emergency contact											
Does this parent have parental responsibility											

Alternative contact in case of emergency (must be an adult 18+):

Title/Status	Mr / Mrs / Miss / Ms – please circle										
Full name											
Address											
Postcode											
Telephone Number(s) including mobile numbers											
Relationship to child											
Does this person have parental responsibility											

Alternative contact in case of emergency (must be an adult 18+):

Title/Status	Mr / Mrs / Miss / Ms – please circle										
Full name											
Address											
Postcode											
Telephone Number(s) including mobile numbers											
Relationship to child											
Does this person have parental responsibility											

Alternative contact in case of emergency (must be an adult 18+):

Title/Status	Mr / Mrs / Miss / Ms – please circle										
Full name											
Address											
Postcode											
Telephone Number(s) including mobile numbers											
Relationship to child											
Does this person have parental responsibility											

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth.

Please study the list below and tick **one box only** to indicate the ethnic background of the child named in the attached form. Thank you.

White	Please Tick	Ethnic code
British		WBRI
Irish		WIRI
Traveller of Irish Heritage		WIRT
White European		WEUR
Gypsy/Roma		WROM
Any other white background		WOTW

Mixed		
White and Black Caribbean		MWBC
White and Black African		MWBA
White and Asian		MWAS
Any other mixed background		MOTH

Asian or Asian British		
Indian		AIND
Mirpuri Pakistani		AMPK
Other Pakistani		AOPK
Bangladeshi		ABAN
Any other Asian background		AOTH

Black or Black British		
Caribbean		BCRB
African		BAFR
Any other Black background		BOTH

Chinese		
Chinese		CHNE

Any other ethnic background		
Japanese		OJPN
Korean		OKOR

Do not wish an ethnic background category to be recorded

Refused		REFU
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Dothill Primary School

Parental Information

I hereby note that my child will:

1. Take part in normal school activities considered to be an integral part of the daily/weekly routine of the school organised to take place outside school premises, including visits and sporting activities at Charlton School.
2. Be registered for universal free school meals whilst they are in EYFS and KS1.
3. Take part in the Government's National Fruit Scheme for 4 – 6 year olds whereby each child is entitled to receive a free piece of fruit/vegetable each school day. This includes apples, pears, bananas, satsumas, tomatoes, strawberries, cucumbers, carrots etc. It is, therefore, essential that you inform us of any allergies your child may have.
4. Be provided with a carton of milk, at least twice per week.
5. Use the internet at school. We use a 'filtered' internet service provided by Telford and Wrekin Council which minimises the chance of pupils encountering undesirable material. We only allow children to use the internet when there is a responsible adult present.
6. Have access to homework sites used by school. For example Bug Club, Oxford Owl, Times Table Rock Stars, Seesaw, RWI, Microsoft Teams, etc. Log in details are provided to parents once the account has been set up.

I hereby consent to my child having their name and photo used around school, in videos, on websites and social media sites relating to our school, and in newsletters, so that we can celebrate different events they take part in. Children with some medical needs and/or some SEN needs will also have their name and photo used around school (***delete as necessary***). (If you wish to withdraw your consent, please write to the Head Teacher at Dothill Primary School, Severn Drive, Wellington, Telford, Shropshire, TF1 3JB.)

Please note the school also allows its parents/carers, grandparents and other close family members the privilege of being able to take photographs and/or videos of their children when involved in school performances and events. The privilege is given on the strict understanding that such photographs and/or video recordings are taken for the personal use only of the family as described. You are not permitted to share photos/videos on social media if they have been taken in school and include other people's children.

Child's Name:

Signed:(parent/carer)

Name: (parent/carer) Date:

Why we collect your data and how we will use it:

Dothill Primary School is collecting your/your child's personal data to enable the school to register your son/daughter as required by Education (Pupil Registration) (England) Regulations 2006.

Dothill Primary School will not share any of your/your child's personal data collected with external organisations unless required/permitted to do so by law. However, we will have to provide minimum amounts of personal information to Telford & Wrekin Council for registration purposes only. Your child's data may also be securely shared with system providers such as O-Track, Nationwide, Tapestry, CMIS, Civica, etc, solely for the purpose of providing your child's education. For further details on the School's privacy arrangements please view the privacy page and notice on our website www.dothillprimaryschool.co.uk