

# DOTHILL PRIMARY SCHOOL

Severn Drive, Wellington, Telford, Shropshire, TF1 3JB  
Telephone 01952 386870



Head Teacher: Becca Butler

15 September 2020

Dear Parents and Carers

Parents' Consultation Meetings will be held week beginning **Monday 5<sup>th</sup> October**, due to the current situation, discussions will take place via telephone call. This will give you the opportunity to talk to your child's class teacher and discuss how they have settled back into school life, for you to share important information and for class teachers to answer any questions you may have.

The first parents meeting of the academic year is also very important, as key messages and expectations will be set, therefore, we would appreciate all parents make every effort to make themselves available on the day and time that has been allocated. If you miss your time, class teachers will not be able to phone you back later or on another day, as they will be speaking with other parents. Telephone calls will last up to 10 minutes and will need to end promptly in order to ensure all parents are called at their allotted time - we do not want to be calling parents late! It is likely that the call will be from a withheld number, so please make sure you answer!

We appreciate your support and co-operation with this new and different format for parents meetings and look forward to speaking with you about your child.

Yours Sincerely

A handwritten signature in black ink that reads 'Nikki Harvey'.

Nikki Harvey  
Acting Deputy Head Teacher

Your Parent Consultation Meeting for \_\_\_\_\_ will take place  
on \_\_\_\_\_ at \_\_\_\_\_ with \_\_\_\_\_.



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