DOTHILL PRIMARY SCHOOL

Severn Drive, Wellington, Telford, Shropshire, TF1 3JB
Telephone 01952 386870

Head Teacher: Becca Butler

21 September 2022

Dear Parents and Carers

Parents' evenings will be held on **Monday 17th and Tuesday 18th October between 3:30pm and 6:00pm**. Parent meetings are very important and give you opportunity to discuss your child's wellbeing, work, attitude to learning, conduct and progress. Therefore, we would appreciate all parents to make every effort to make themselves available to attend. Your child's book will not be on display as you will have the opportunity to look at these during our open afternoon on **Monday 28th November between 2:30pm – 3:15pm**.

To enable appointment times to be allocated, please complete, and return the reply slip, indicating as many different times as possible.   We will try to accommodate everyone with a convenient appointment, but of course, popular times do go very quickly, and times will be allocated on a first come basis. If you have children in other classes, please indicate this on the reply slip and we will endeavour to coordinate your appointments.   Sometimes, meetings can run over a little so please allow time between requested timings. Meetings will be held in the classrooms and are timetabled to last no more than 10 minutes. When you arrive at school please enter through the main reception where you will be greeted by myself or Mrs Butler.

We look forward to seeing to you.

Yours sincerely

Nikki Harvey
Deputy Head Teacher

Parent/Carer of: _____(name of child)   Class:_____

Please indicate suitable appointment times by ticking the appropriate spaces below and return this slip to the class teacher by **Friday 30th September.** You will then be notified of your exact appointment time as soon as possible.

	3:30 to 4:00	4:00 to 4:30	4:30 to 5:00	5:00 to 5:30	5:30 to 6:00
Monday 17th Oct					
Tuesday 18th Oct					

To aid our timetables, please let us know about any other children you have in school.

I also have a son/daughter _____ (name of child) in class _____

Signed: _____   Date: _____

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